



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

December 10, 2025

Ray & Jackie Martin
807 Sanders Rd.
Ellensburg, WA 98926

Chris Cruse – Cruse & Associates
PO Box 959
Ellensburg, WA 98926

RE: Martin Boundary Line Adjustment (BL-25-00020) - Deemed Complete

Parcel #20575 Parcel #646233

Dear Applicants,

Kittitas County Community Development Services received your Boundary Line Adjustment application on November 6, 2025. The application has been determined **complete** as of December 10, 2025.

Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be sent to all appropriate governmental agencies. Agencies will have 15 days to comment unless additional information is required.
2. Any comments received from any agencies will be considered in the decision-making process.
3. A decision will be rendered which may include conditions.
4. If the decision rendered is conditional approval, all conditions must be completed prior to final approval.
5. All parcels involved must have the current years taxes paid in full prior to final approval of this BLA.

If you have any questions regarding this matter, I can be reached by phone at 509-962-7079 or by e-mail at zach.torrancesmith@co.kittitas.wa.us.

Sincerely,

Zach Torrance-Smith
Planner I
Kittitas County Community Development Services
411 N Ruby St #2
Ellensburg, WA 98926

cc: *Jamey Ayling, Planning Manager*
Ellie Myers, Planner I
Bradley Gasawski, Planner I

via email